

**Southern Alberta Women's Hockey Association - AGM
West Hillhurst - April 8, 2009 @ 7:30 PM**

1. Call to Order _____

2. Roll Call of Teams

3. Determination of a Quorum

(President: Upon there being a quorum of members present I determine that this Annual General Meeting of SAWHA may proceed with business)

4. Agenda

4.1 Additions/Deletions

4.2 Approval of Agenda

Motion to approve: _____

Motion approved by _____

5. Introduction of Special Guests

5.1 Lil Fulton – Hockey Alberta

5.2 Wayne Krausnic – Central Zone

6. Approval of Meeting Minutes

February 24, 2009

Motion to approve: _____

Motion approved by _____

7. Approval of Meeting Minutes

AGM April 9, 2008

Motion to approve: _____

Motion approved by _____

8. Business Arising from the Minutes

9. Executive Reports

9.1 President (Bruno DiLello)

9.1.a. Review of voting procedures (mention of no Secunder required)

9.1.b. Job description

9.2 Director – Finance (Andrea Poupart)

9.2.a. Job description

9.3 Director – Competition & Development (by Bruno for Jeff Geisler)

9.3.a. Job description

- 9.4 Director – Marketing & Promotions (Jenn Baragon)
 - 9.4.a. Job description
- 9.5 Director – Discipline & Game Reports (Marg Holman)
 - 9.5.a. Job description
- 9.6 Director – Scheduling & Officiating (Anne Kromm)
 - 9.6.a. Job description
 - 9.6.b. Tiering structure
- 9.7 Director – Facility & League Development (Patti Newfield)
 - 9.7.a. Job description
- 9.8 Director – Operations (Leslie Ann Kalman)
 - 9.8.a. Job description
- 9.9 Director – Administration & Registration (Lin Arcand)
 - 9.9.a. Job description
 - 9.9.b. Team rosters

10. Reports of Councils and Committees

Lil Fulton – Hockey Alberta
Wayne Krausnic – Central Zone

11. Unfinished Business

11.1 Motions

12. Elections

12.1 President (2 years)

Will you let your name stand?

Nomination by: _____
Accepted by Nominee: _____ Y / N

Call for other nominees

Nomination by: _____
Accepted by Nominee: _____ Y / N

Successful candidate: _____
Voted by show of hands / acclimation

12.2 Director – Finance (2 years)

Will you let your name stand?

Nomination by: _____
Accepted by Nominee: _____ Y / N

Call for other nominees

Nomination by: _____
Accepted by Nominee: _____ Y / N

Successful candidate: _____
Voted by show of hands / acclimation

12.3 Director – Competition & Development (2 years)

Nomination by: _____
Accepted by Nominee: _____ Y / N

Call for other nominees

Nomination by: _____
Accepted by Nominee: _____ Y / N

Successful candidate: _____
Voted by show of hands / acclimation

12.4 Director – Administration and Registration (1 year left in a 2 year term)

Nomination by: _____
Accepted by Nominee: _____ Y / N

Call for other nominees

Nomination by: _____
Accepted by Nominee: _____ Y / N

Successful candidate: _____
Voted by show of hands / acclimation

12.5 Director Discipline / Games (1 year left of a 2 year term)

Nomination by: _____
Accepted by Nominee: _____ Y / N

Call for other nominees

Nomination by: _____
Accepted by Nominee: _____ Y / N

Successful candidate: _____
Voted by show of hands / acclimation

12.6 Scheduler (2 years)

Will you let your name stand?

Nomination by: _____
Accepted by Nominee: _____ Y / N

Call for other nominees

Nomination by: _____
Accepted by Nominee: _____ Y / N

Successful candidate: _____
Voted by show of hands / acclimation

13. New Business

13.1 Next meeting Thursday, September 8, 2009, 7:30pm @ West Hillhurst

14. Adjournment _____

Motion to approve: _____
Motion approved by



**2009 ANNUAL GENERAL MEETING
NOTICE OF MOTION #2009-01:**

Amendment to Operating Rules

Page: New
Section: New
Point: New

CURRENT WORDING:

N/A

PROPOSED WORDING:

In playoffs, after the first round of games, all games will be played in the City of Calgary unless there is a shortage of ice in Calgary.

RATIONALE:

This will allow the scheduler to put in a flexible schedule where we will not have to make any last minute changes to avoid two teams driving to a rural area where they both do not reside. It will also allow for the playoff portion of the schedule to be completed sooner.



**2009 ANNUAL GENERAL MEETING
NOTICE OF MOTION #2009-02:**

Amendment to Operating Rules

Page: New
Section: New
Point: New

CURRENT WORDING:

N/A

PROPOSED WORDING:

Blackout dates for the month of March will not be accepted due to the playoff schedule. The only exception is any teams attending provincial events during this month.

RATIONALE:

This will allow the scheduler to complete the playoff portion of the schedule sooner and will allow some flexibility in case SAWHA will need to re-schedule games due to weather or lack of referees. The current playoff model we follow is identical to the Hockey Calgary model and they do not accommodate blackout requests in March during their playoffs. It will be something teams can work around with affiliate players and having a schedule out in advance versus at the last minute. This will also allow us to use better officials as we will get our schedule request into Central Zone earlier to them.



**2009 ANNUAL GENERAL MEETING
NOTICE OF MOTION #2009-03:**

Amendment to Operating Rules

Page: 9

Section: K. League Play

Point: 13

CURRENT WORDING:

Final regular season standings at the end of the year will be used to determine movement effective the following season. Teams placing first in their Tier are required to move up and teams placing last in their Tier are required to move down.

The SAWHA Board reserves authority to revise divisional standings by way of special Resolution.

PROPOSED WORDING:

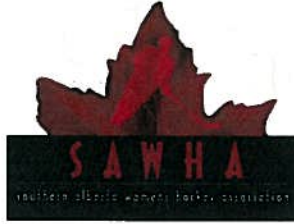
Relegation and promotion will be determined at the beginning of the year once a one round robin is completed in each tier called a seeding round. After the seeding round if the teams at the top or bottom of the tier are not competitive they will be approached by the Board to move up or down and join the new tier for the rest of the season.

Teams can request to move up or down a tier during the off-season to board@sawha.com by May 1.

The SAWHA Board reserves authority to revise divisional standings by way of special Resolution.

RATIONALE:

Teams in SAWHA change from the end of one year to the beginning of another. This will allow a team that is having a great year a choice to move up rather than be forced to move up for the following season. The same will go for teams at the bottom moving down a tier. We used this format this year when we moved the Penguins and Wild up and it seemed to work well for both teams involved.



**2009 ANNUAL GENERAL MEETING
NOTICE OF MOTION #2009-04:
Amendment to Operating Rules**

**Page: 6
Section: G. Protests and Appeals
Point: 3**

CURRENT WORDING:

Protests shall be considered by the SAWHA Board only when based on the violation of a League Rule or the use of an ineligible player. No protest shall be considered on a decision involving a Referee's judgment. Any protest regarding a Referee's conduct must be submitted to the SAWHA Board in writing-form available on SAWHA website - www.SAWHA.com.

PROPOSED WORDING:

Protests shall be considered by the SAWHA Board only when based on the violation of a League Rule, the use of an ineligible player or an on-ice or off-ice official's conduct. No protest shall be considered on a decision involving a Referee's judgment. Any protest must be submitted to the SAWHA Board in writing-form available on SAWHA website - www.SAWHA.com within forty-eight (48) hours.

RATIONALE:

Protests need to be filed in a timely manor as the Board will have to act and find out the facts regarding each case immediately.



**2009 ANNUAL GENERAL MEETING
NOTICE OF MOTION #2009-05a:**

Amendment to By-Law II

Page: 5

Section: By-Law II

Point: 2.02

CURRENT WORDING:

Membership may be acquired by an application in writing to the SAWHA President expressing compliance with and adherence to the Objectives, Bylaws and Operating Rules of SAWHA. Accompanying each application, due August 1 of the playing season, shall be the following:

- a) A complete list of the names, mailing and e-mail addresses, phone and fax numbers of the applicant's officers, which shall consist of at least a coach and team manager
- b) Annual membership fee deposit, as specified in the Operating Rules, not refundable if the team withdraws prior to the start of the upcoming playing season.
- c) A letter or copy of the ice rental contract confirming a regular ice slot for the upcoming season, with a proper allotment of ice slots as specified in the operating rules. The times and location(s) of these ice times must be within the approved times and locations as specified in the Operating Rules.

PROPOSED WORDING:

Membership may be acquired by an expression of interest in writing to the SAWHA President by June 1 of the playing season expressing the following:

- a) Compliance with and adherence to the Objectives, Bylaws and Operating Rules of SAWHA.
- b) Acknowledgement that it is required to provide volunteers for Casinos and other League events such as Provincials, League meeting attendance, etc.
- c) A complete list of the names, mailing and e-mail addresses, phone and fax numbers of the applicant's officers, which shall consist of at least a coach and team manager
- d) Annual membership fee deposit, as specified in the Operating Rules, refundable if the team withdraws prior to August 15 of the playing season.

Membership may be acquired by an application in writing to the SAWHA President due August 1 of the playing season, which shall include the following:

- a) The Expression of Interest Listed above.



**2009 ANNUAL GENERAL MEETING
NOTICE OF MOTION #2009-05b:**

Amendment to Operating Rules

Page: 13

Section: Q. New Teams

Point:

CURRENT WORDING:

A written request, which must be received by the SAWHA Board prior to August 15, must include the following:

- a) A copy of an ice rental contract that indicates that the team has 15 to 20 ice slots per season. All ice-times must start no later than 10:00 pm on Sunday to Thursday nights and no later than 10:30 pm on Friday and Saturday nights.
- b) If the arena is out of town, it must be within a 90 km radius of Calgary
- c) A roster with player's names and how long they have played at what level (this is to help determine what tier, that they have enough players and that we know if some of their players are coming from other teams)
- d) An acknowledgement that is required to provide volunteers for Casinos and other league events such as Provincials, league meeting attendance, etc. and they are familiar with SAWHA Constitution and Operating Rules

PROPOSED WORDING:

New Team must provide an expression of interest in writing to the SAWHA President by June 1 of the playing season expressing the following:

- a) Compliance with and adherence to the Objectives, Bylaws and Operating Rules of SAWHA.
- b) Acknowledgement that it is required to provide volunteers for Casinos and other League events such as Provincials, League meeting attendance, etc.
- c) A complete list of the names, mailing and e-mail addresses, phone and fax numbers of the applicant's officers, which shall consist of at least a coach and team manager
- d) Annual membership fee deposit, as specified in the Operating Rules, refundable if the team withdraws prior to August 15 of the playing season.

A written application must be received by the SAWHA President, due August 1 of the playing season, which shall include the following:

- a) The Expression of Interest Listed above.
- b) A copy of an ice rental contract that indicates that the team has 15 to 20 ice slots per season. All ice-times must start no later than 10:00 pm on Sunday to Thursday nights and no later than 10:30 pm on Friday and Saturday nights.



**2009 ANNUAL GENERAL MEETING
NOTICE OF MOTION #2009-06:
Amendment to Operating Rules**

Page: 8

Section: J. Courses and Game Requirements

Point: 3

CURRENT WORDING:

SAWHA will reimburse the teams for ½ the cost of the Level 1 Coaching Clinics, Hockey Canada Safety Program and the Speak Out Courses. Teams should combine their receipts and submit them to the SAWHA Treasurer.

PROPOSED WORDING:

SAWHA will reimburse the teams for ½ the cost of the Level 1 Coaching Clinics, Hockey Canada Safety Program and the Speak Out Courses up to a maximum of two persons per course per year. Teams should combine their receipts and submit them to the SAWHA Treasurer.

RATIONALE:

There are several courses to take here and the SAWHA Board feels it is necessary to define who is to receive the reimbursement and how often in each year.



**2009 ANNUAL GENERAL MEETING
NOTICE OF MOTION #2009-07:**

Proposal on Marketing

Page: N/A
Section: N/A
Point: N/A

CURRENT WORDING:

N/A

PROPOSED WORDING:

SAWHA would like to purchase a rink board advertisement at the Fairview Arena. The ad would cost \$750 per year.

RATIONALE:

The rink board ad would give SAWHA some added publicity, it would show a dedication to the Fairview arena and FWHAS, and it would be used as a marketing tool in the future.



**2009 ANNUAL GENERAL MEETING
NOTICE OF MOTION #2009-08:
Addition to Objectives and By-Laws**

**Page: 9
Section: 5.01 Officers
Point: h**

CURRENT WORDING: N/A

PROPOSED WORDING: Immediate Past President

RATIONALE: To provide continuity to the President-elect.



**2009 ANNUAL GENERAL MEETING
NOTICE OF MOTION #2009-09:
Addition to Operating Rules and By-Laws**

Page: 9

Section: 5.01.01 Election of Officers

Point: e

CURRENT WORDING: N/A

PROPOSED WORDING: Director, Fairview Facility and League Development and Director, Operations will be members of the Executive with open-ended terms, appointed by the Executive, with a voice, but no vote.

RATIONALE: The role of these 2 positions is to provide guidance, direction and collaborate with the Executive on league operations.

BY-LAW IV: MEETINGS OF MEMBERS AND VOTING

4.01 Annual General Meeting (AGM)

- a) The AGM of SAWHA shall be held at a time and place designated by the Executive within sixty (60) days of the conclusion of the season.
- b) Any proposed amendments to the Bylaws must be submitted in writing to the President of the League no less than thirty (30) days prior to the AGM.
- c) Any notice of motions to the Bylaws must be submitted in writing to all team representatives no less than fourteen (14) days prior to the AGM (April 2008).
- d) Provisions of the Bylaws may be amended by a two-thirds (2/3) Majority vote of the league.
- e) The Bylaws may only be amended at the SAWHA AGM.

4.07 Right to Vote at Member's Meetings

At each meeting of the Members (AGM or League Meeting), the following have the right to vote:

- Each Member shall have two (2) votes
- Each elected Member of the SAWHA Executive shall have one (1) vote

4.07.1 Qualifications

In order for a Member to qualify for voting privileges at meetings of the Members, the

Member must:

- a) Have been registered in SAWHA the playing season immediately preceding the said meeting and involved in active competition;
- a) Be in good standing with SAWHA;
- b) Be present in person at the meeting.

4.07.2 Voting

At all meetings of the Members of SAWHA, every question shall be decided by a majority of the votes of the Members present in person. Every question shall be determined in the first instance by a show of hands unless a poll is demanded by a Member. The poll shall be taken in such manner as the President shall direct and the result shall be deemed the decision of SAWHA in a meeting of Members. A declaration by the President that a resolution has been carried or not carried and an entry to that effecting the minutes of SAWHA shall be sufficient evidence of the fact without proof of the number of proportion of the votes accorded in favor of or against such resolution.

The President shall abstain from voting, unless there is an equality of votes at any meeting of the Members. The President, at this time shall be entitled to a casting vote.

BY-LAW V: OFFICERS

5.01 Officers

The Elected Officers of SAWHA shall form the Executive, and shall consist of the following:

- a) President
- b) Director – Competition & Development
- c) Director – Marketing & Promotions
- d) Director – Scheduling & Ref Liaison
- e) Director – Discipline & Game Reports
- f) Director – Finance
- g) Director – Registration & Administration

5.01.1 Election of Officers

- a) All Officers of the Executive shall be elected by the Members at the AGM.
- b) Term of Executive office will be two (2) years**
- c) Not more than four members on the Executive Board can resign their post in a given year.
- a) The President-elect must have served on the SAWHA board in past years**